

Chemung County - Legally Exempt Child Care Program

2025 Child Care Assistance Program Billing and Payment Schedule

BILLING PERIOD	BILLS DUE	ATTENDANCE SHEETS DUE
	<i>ENTERED INTO CCTA MUST BE DONE BY MIDNIGHT ON THE DUE DATE, OR PAYMENT WILL NOT BE MADE UNTIL NEXT BILLING CYCLE.</i>	<i>MUST BE SUBMITTED TO THE CHILD CARE COUNCIL BY MIDNIGHT ON THE DUE DATE, OR PAYMENT WILL NOT BE MADE UNTIL NEXT BILLING CYCLE.</i>
12/1/2024 - 12/31/2024	1/3/2025 (ANY LATE BILLS SUBMITTED AFTER MIDNIGHT ON 12/3/2024)	
1/1/2025 - 1/31/2025	2/3/2025 (ANY LATE BILLS SUBMITTED AFTER MIDNIGHT ON 1/3/2025)	
2/1/2025 - 2/29/2025	3/3/2025 (ANY LATE BILLS SUBMITTED AFTER MIDNIGHT ON 2/3/2025)	
3/1/2025 - 3/31/2025	4/3/2025 (ANY LATE BILLS SUBMITTED AFTER MIDNIGHT ON 3/3/2025)	
4/1/2025 - 4/30/2025	5/3/2025 (ANY LATE BILLS SUBMITTED AFTER MIDNIGHT ON 4/3/2025)	
5/1/2025 - 5/31/2025	6/3/2025 (ANY LATE BILLS SUBMITTED AFTER MIDNIGHT ON 5/3/2025)	
6/1/2025 - 6/30/2025	7/3/2025 (ANY LATE BILLS SUBMITTED AFTER MIDNIGHT ON 6/3/2025)	
7/1/2025 - 7/31/2025	8/3/2025 (ANY LATE BILLS SUBMITTED AFTER MIDNIGHT ON 7/3/2025)	
8/1/2025 - 8/31/2025	9/3/2025 (ANY LATE BILLS SUBMITTED AFTER MIDNIGHT ON 8/3/2025)	
9/1/2025 - 9/30/2025	10/3/2025 (ANY LATE BILLS SUBMITTED AFTER MIDNIGHT ON 9/3/2025)	
10/1/2025 - 10/31/2025	11/3/2025 (ANY LATE BILLS SUBMITTED AFTER MIDNIGHT ON 10/3/2025)	
11/1/2025 - 11/30/2025	12/3/2025 (ANY LATE BILLS SUBMITTED AFTER MIDNIGHT ON 11/3/2025)	
12/1/2025 - 12/31/2025	1/3/2026 (ANY LATE BILLS SUBMITTED AFTER MIDNIGHT ON 12/3/2025)	

- Bills that are not submitted by midnight on the due date will be paid the next billing cycle. CCTA dates and time stamps when you enter bills into the system.
- All Child Care Programs except out of state programs will be required to enter their bills into the CCTA (Child Care Time and Attendance) system and hard copy attendance sheets.
- Attendance sheets not submitted by midnight on the due date will be paid the next billing cycle. You can email your attendance sheets to subsidybills@chemchildcare.com or drop off attendance sheets in our drop box at the Child Care Council and they will be date stamped the day they are received.
- Payment will depend on CCTA (bill submission), attendance sheet submission to the Child Care Council, and verification by the Child Care Council.
- This schedule is subject to change without notice.
- Payments will be dispersed within the week after your bills in CCTA status is changed to paid.